

The 2018 International Power Electronics Conference -ECCE Asia- (IPEC-Niigata 2018 -ECCE Asia-) Instruction for Poster Sessions

Poster Sessions will be held in Room P (Exhibition Hall) located on the 1st floor of TOKI Messe.

Each poster presentation is allotted one poster board as shown below.

All speakers for Poster Sessions are responsible for putting up and removing their own posters on the designated poster board.

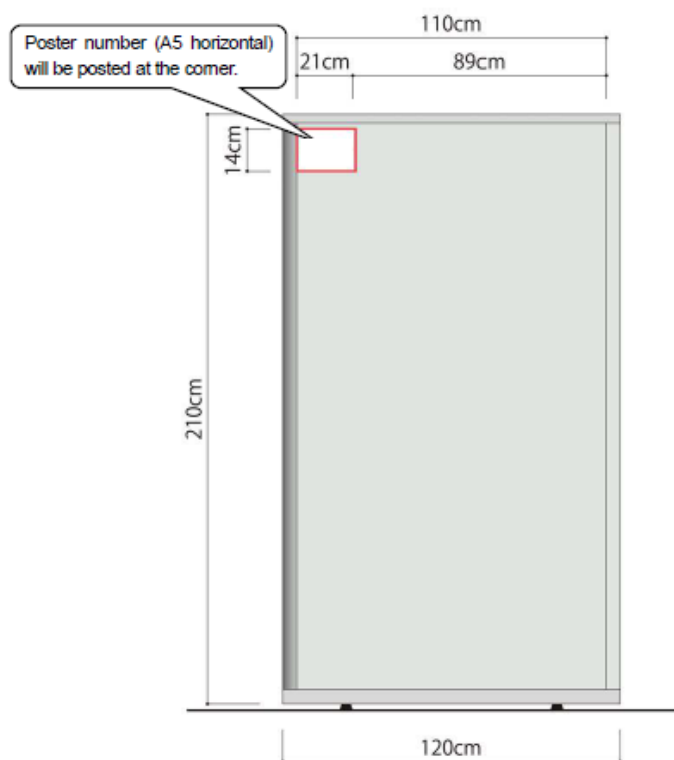
*** “No Show Papers” will not be included in IEEE Xplore.**

Poster Board

The size of one poster board is 120 cm wide x 210cm high.

A poster number (A5 horizontal) will be posted on the top left corner, please design the poster so it shall not cover the poster number.

Presenters should use pushpins to put up their posters. Pushpins will be prepared by the Secretariat and provided in the session Room. Any other equipment or electricity for use of image/video projection will not be provided.



Poster Display and Removal

| | | Poster Set-up | Presentation | Poster Removal |
|-------------------|---------------|---------------|--------------|----------------|
| Poster Session 1: | May 22 (Tue.) | 8:00-12:00 | 13:00-14:20 | 15:00-17:00 |
| Poster Session 2: | May 23(Wed.) | | | |

***The core times for the presentations are assigned by program numbers in the following manner:**

Presenters must present their posters during the core time.

Odd Numbers: 13:00 - 13:40

Even Numbers: 13:40 – 14:20

All posters must be removed promptly by the author at the end of the session. Posters remaining after the due removal time will be removed and disposed by the Secretariat.

Attendance

All poster presenters are required to check in at the “Poster Speaker’s Desk” with their name badges before presentation core times.

Presenters must present at their boards at the beginning of the scheduled core time to arrange their posters and check that all necessary supplies are available. During the assigned core time, more than one speaker in authors’ list of the paper must be present at the poster board for explanations. Session chairpersons have the responsibility to determine/confirm whether papers have actually been presented.

The papers without check in and presentation during the core times will be handled as “No Show Papers” and not be included in IEEE Xplore.

Poster Preparation

- The poster’s header should include the title of the work, author name(s), and affiliation(s).
- All text should be easily read from a 2-meter (+) distance.
- Freely use figures (graphs, charts, and illustrations with captions) and ensure that they are legible.