

**The International Power Electronics Conference -ECCE Asia-
(IPEC-Sapporo 2010)
Instruction for Poster Sessions**

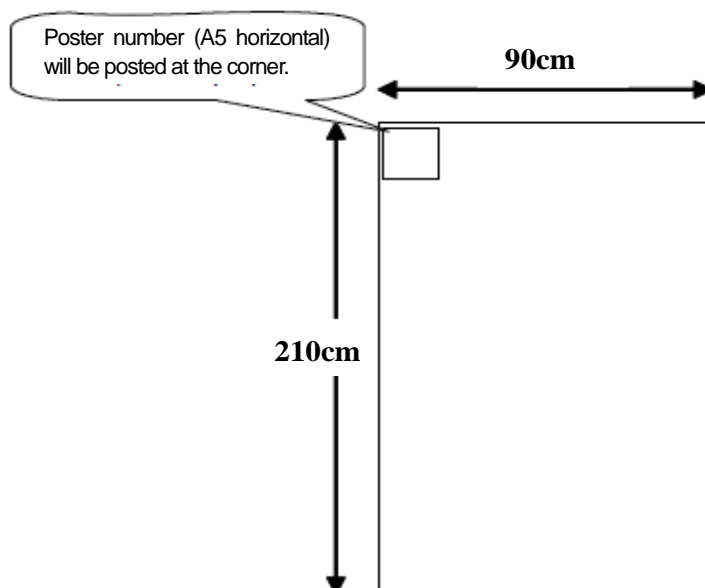
Poster Sessions will be held at Main Hall located on the 1st floor of Sapporo Convention Center. Each poster presentation is allotted one poster board as shown below. All speakers for Poster Sessions are responsible for putting up and removing their own posters on the designated poster board.

Poster Board

The size of one poster board is 90cm wide x 210cm high.

A poster number (A5 horizontal) will be posted on the top left corner, please design the poster so it shall not cover the poster number.

Presenters should use pushpins to put up their posters. Pushpins will be prepared by the Secretariat and provided in the session hall. Any other equipment or electricity for use of image/video projection will not be provided.



Poster Display and Removal

	Poster Set-up	Presentation	Poster Removal
Poster Session 1: Jun. 22 (Tue.)	8:15-11:35	12:00-13:30	13:30-14:00
Poster Session 2: Jun.23 (Wed.)	8:15-11:20	11:30-13:00	13:00-13:30
Poster Session 3: Jun.24 (Thu.)	8:15-11:20	11:30-13:00	13:00-13:30

*Core time for presentation is assigned according to your poster number in the following manner:

- Odd Numbers: 12:00 - 12:45 on Tuesday**
11:30 - 12:15 on Wednesday and Thursday
- Even Numbers: 12:45 - 13:30 on Tuesday**
12:15 - 13:00 on Wednesday and Thursday

All posters must be removed promptly by the author at the end of the session. Posters remaining after the due removal time will be removed and disposed by the Secretariat.

Attendance

Please be present at your board at the beginning of the scheduled presentation time to arrange your poster and check that all necessary supplies are present. During the assigned core time for presentation, more than one speaker must be present at the poster board for explanation. Session chairpersons have the responsibility to determining/confirming whether papers have actually been presented.

Preparation of Poster

- The header on the poster should include the title of the work, author name(s), and affiliation(s).

- All text should be easily read from a 2-meter (+) distance.
- Use figures (graphs, charts and illustrations) (with captions) as much as possible, making sure that they are legible.

Speakers' Lunch Meeting

All speakers and session chairpersons of the poster sessions are requested to attend the Speakers' Lunch Meeting on the day of the session that you will present or chair. A table will be reserved for speakers and chairpersons for each session.

There will be complimentary lunch at the meeting.

Speakers' Lunch Meeting			
Date	Briefing	Speakers' Lunch	Place
June22 (Tue.)	11:50-12:00	11:45-13:45	Main Hall 1st Floor Sapporo Convention Center
June23 (Wed.)	11:20-11:30	11:10-13:30	
June24 (Thu.)			

*A Lunch Box will be available.