

Instructions for Final submission

Technical Program Chairs, Kenji Natori and Hiroshi Igarashi

1. Please Use a docx/cls file for final submission.


Please delete the page number and the abbreviated titles on the second and subsequent pages.

2. Upload the copyright form


Before uploading the final manuscript, please upload the copyright form for your paper from your paper


Property	Change Add	Value
Conference and track		The 9th IEEJ International Workshop on Sensing, Actuation, Motion Control, and Optimization
Authors		Drag to change order Name ID Edit Flag Affiliation (edit for paper)
Title		
Abstract		
Keywords		
Fill in presenter name		
Fill in contact person (name and email)		
Is presenter under 35 years old?		
Presenter(s)		presenter not specified
DOI		
Appears in attendee proceedings and digital library proceedings?		neither: copyright form missing
Status		accepted Notification email sent
Notes		
Copyright form		


page.

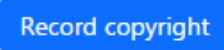
From the page that appears after clicking the add icon , the copyright form can be downloaded.

* Please download the template once, fill it out, and upload it.

File name for scanned **copyright file**  Download template of copyright form from here

ファイルを選択  Select file from here.















































Special copyright stamp; use a dash (-) if all copyright information should be omitted  Select file

Record copyright  Click here at the end to upload.

3. Register the presenter information and upload your final manuscript

After uploading the copyright form, please register the presenter information and upload a final manuscript from your paper page.

※Important: Please indicate whether the presenter is under 35 years old (award candidate).

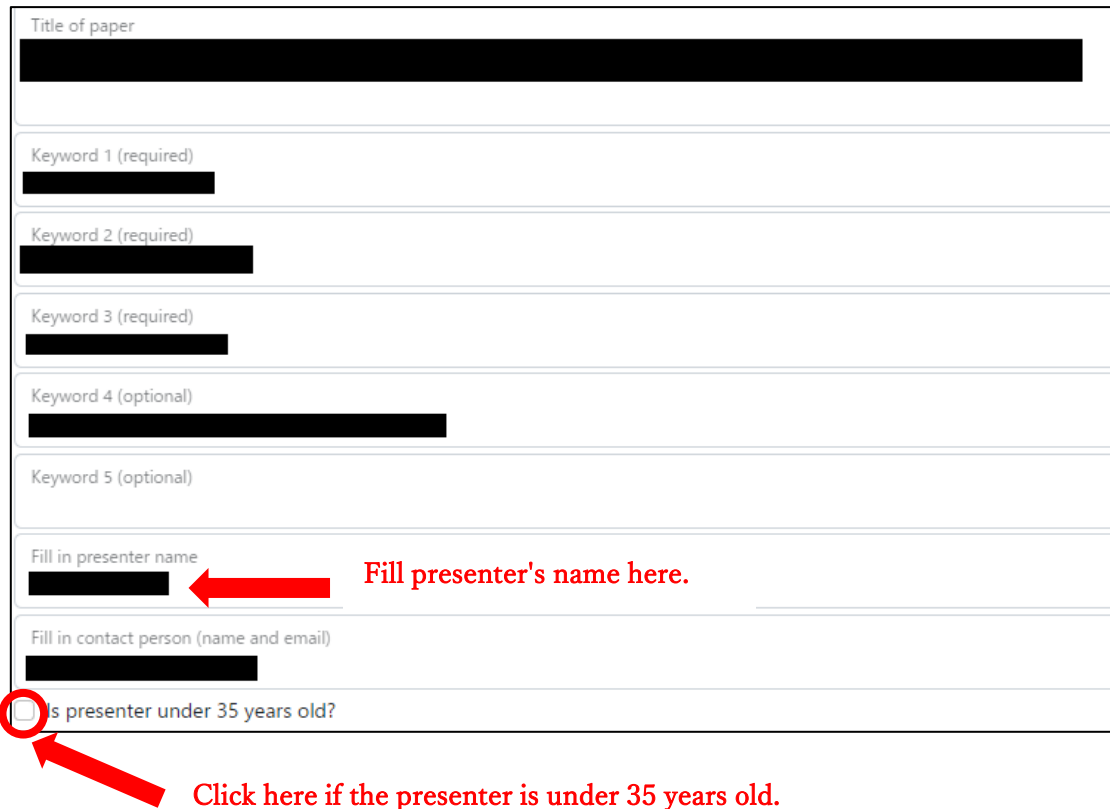
Property	Change Add	Value
Conference and track		The [redacted] IEEJ International Workshop on Sensing, Actuation, Motion Control, and Optimization
Authors	  	Drag to change order Name ID Edit Flag Affiliation (edit for paper)
Title		[redacted]
Abstract		[redacted]
Keywords		[redacted]
Fill in presenter name		[redacted]
Fill in contact person (name and email)		[redacted]
Is presenter under 35 years old?	 <input checked="" type="checkbox"/>	[redacted]
Presenter(s)		[redacted]
DOI		
Appears in attendee proceedings and digital library proceedings?		neither: not assigned to session
Status		accepted  Notification email sent [redacted]
Notes		
Copyright form		file uploaded: [redacted]  
Review manuscript		
	Final manuscript	
   	                       	up to 6 pages

3-1

Please make sure that the presenter information for your paper is registered.

3-2

3-1: Click the Edit icon  to display the following page and edit the presenter information.




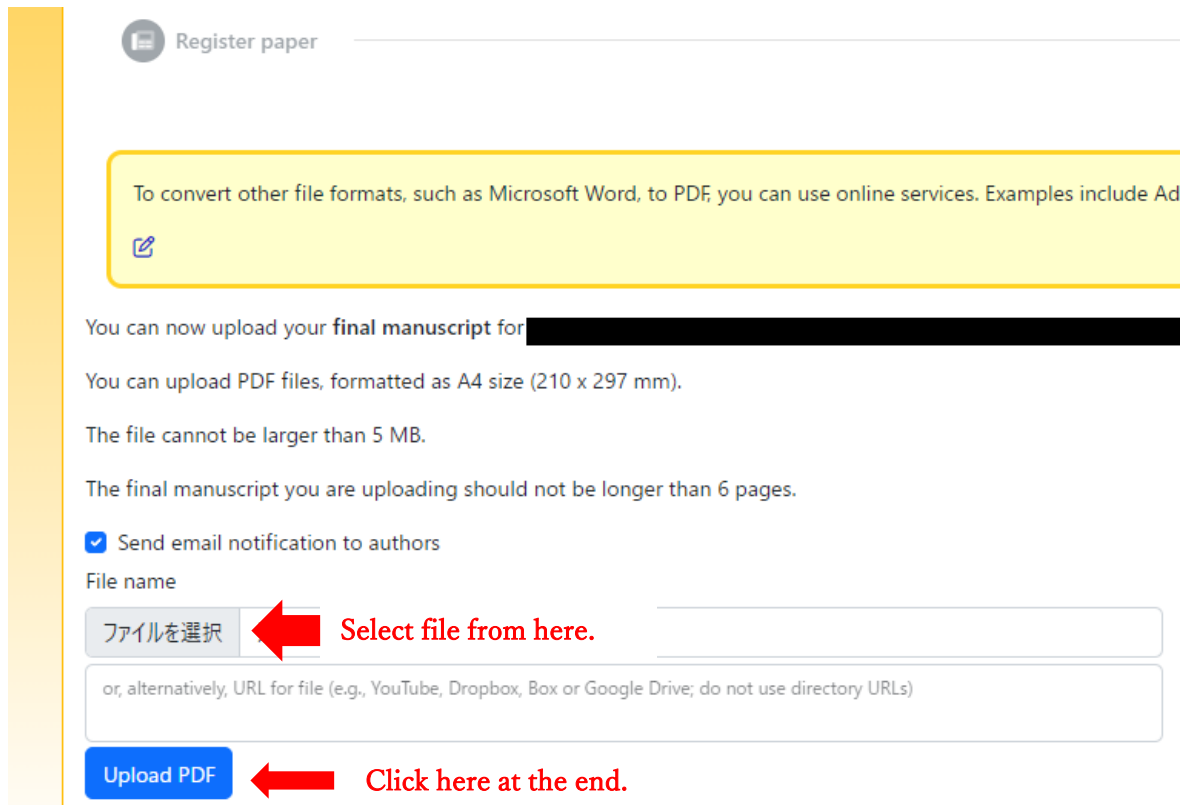
The screenshot shows a form with the following fields:

- Title of paper
- Keyword 1 (required)
- Keyword 2 (required)
- Keyword 3 (required)
- Keyword 4 (optional)
- Keyword 5 (optional)
- Fill in presenter name
- Fill in contact person (name and email)
- Is presenter under 35 years old?




Red annotations include:

- A red arrow pointing to the "Fill in presenter name" field with the text "Fill presenter's name here."
- A red circle around the checkbox for "Is presenter under 35 years old?" with a red arrow pointing to it and the text "Click here if the presenter is under 35 years old."

3-2: Click the upload icon  to display the following page and upload your final paper.
























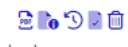

The screenshot shows the "Register paper" page with the following content:


- Register paper
- Yellow box: To convert other file formats, such as Microsoft Word, to PDF, you can use online services. Examples include Ad 
- You can now upload your final manuscript for [redacted]
- You can upload PDF files, formatted as A4 size (210 x 297 mm).
- The file cannot be larger than 5 MB.
- The final manuscript you are uploading should not be longer than 6 pages.
- Send email notification to authors
- File name
- File selection button: ファイルを選択  Select file from here.
- Text input: or, alternatively, URL for file (e.g., YouTube, Dropbox, Box or Google Drive; do not use directory URLs)
- Upload PDF button  Click here at the end.

4. Please make sure all authors are registered as co-authors of your manuscript



Please make sure all authors are registered as co-authors of your manuscript on the EDAS. If there is an author who is not registered as a co-author, please register that co-author from your paper page.

Property	Change Add	Value												
Conference and track		The 11th IEEJ International Workshop on Sensing, Actuation, Motion Control, and Optimization												
Authors	 	<table border="1"><thead><tr><th>ID</th><th>Name</th><th>ID</th><th>Edit</th><th>Flag</th><th>Affiliation (edit for paper)</th></tr></thead><tbody><tr><td>...</td><td>...</td><td>...</td><td></td><td></td><td>...</td></tr></tbody></table>	ID	Name	ID	Edit	Flag	Affiliation (edit for paper)			...
ID	Name	ID	Edit	Flag	Affiliation (edit for paper)									
...			...									
Title		...												
Abstract		...												
Keywords		...												
Fill in presenter name		...												
Fill in contact person (name and email)		...												
Is presenter under 35 years old?		<input checked="" type="checkbox"/>												
Presenter(s)		...												
DOI														
Appears in attendee proceedings and digital library proceedings?		neither: not assigned to session												
Status		accepted  Notification email sent 												
Notes														
Copyright form		file uploaded:  												

Review manuscript	Final manuscript
 no upload: wrong paper status	 up to 6 pages

After clicking the add icon , the following page is displayed.

Enter the name, email address, or EDAS ID of the author you want to register and click "Add author".

 Register paper	 Add authors
<input type="text" value="Name, email address or EDAS ID"/>	
... or select from co-author list	
<input type="text" value="-- select from co-authors --"/>	
<input type="button" value="Add author"/>	