

< Speaker's Instructions >

PRESENTATIONS

- Oral presentations are allocated 20 minutes. A typical presentation is composed of 1 minute for PC preparation and the speaker's introduction by the chairperson, and the remaining 19 minutes for presentation including approximately 4 minutes of questions and discussions.
- Presenters must arrive at the session room at least 15 minutes before the session starts.
- Presenters should use their own PCs to make presentations.
- Before the session starts, it is strongly recommended that the presenter checks connection or compatibility of your PC with the video projector in the session room.
- Presenters are recommended to bring their presentation data by a USB memory stick as a backup.

SPEAKER BIOGRAPHIES

Each speaker must bring a short biography for introduction by the session chair prior to your presentation. It is required to provide your name, title, and affiliation. In addition, please summarize your professional experiences and accomplishments, and education. Speakers should bring their biography to the session room and submit it to the session chair before the session starts.