

Instructions for ACIS 2015 Proceedings (Submission and Style Guide)

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Abstract

This document is an example of what submission manuscript to ACIS 2015 should look like. Authors are asked to conform to the directions reported in this document. The research in the paper needs to be original and have sufficient academic background and technical component. Every paper should include an abstract with 150-300 words. At the end of the abstract, skip a line and then type “Keywords:” (bold and followed by a colon) followed by up to five (5) words that describe the focus and contribution of the paper.

Keywords: Style Guide, ACIS 2013, KICSS 2007, KICSS 2010, SNLP 2013, IJCKS 2007

1 General Instructions

The paper size of final proceedings printing is A4 paper (210mm by 297mm).

Print all text, including section titles and figures, in two-column format where each column is 7.5cm by 23.7cm and there is a 1.0cm space between the two columns. Exceptions to the two-column format include the title at the top of the first page and any full-width figures or tables. Start all pages directly under the top margin. Text should be centered on each page. On A4 paper, this roughly means leaving 2.5cm margins on left and right sides of each page as well as a 3.0cm margin on the top of each page.

Type single spaced. Indent when starting a new paragraph. Use Times Roman font with 11 points for text, 12 points for subsection headings, 13 points for section headings and 15 points for title.

1.1 Pages for submission

The authors can submit 4–8 pages manuscript for reviewing process. The maximum length of a fi-

nal camera ready manuscript is 8 pages.

1.2 Electronically-available resources

This file along with the \LaTeX style file and the bibliography style file are available at <http://www2.iee.or.jp/~cis/acis2015/>. The Microsoft Word template file is also present at the same URL. We strongly recommend the use of these style files, that have been appropriately tailored for the ACIS 2015 camera-ready manuscript.

2 Format

2.1 Title, authors' names and affiliations

Place the title at the top of the first page, followed by the authors' names and their affiliations. Long title should be typed on two lines without a blank line intervening. The title of the paper should be written in bold in 14 point font. The first letter of word except preposition (i.e., of, with, on, in, for), definite article (the) and indefinite article (a, an) in the title should be capitalized. The authors name' must be in bold in 12 point font, followed the title with a line space skipped. The affiliation should followed the authors name, in 12 point font.

Center the title across both columns. Use the two-column format only when you begin the abstract. Note for \LaTeX , use `\and` to separate authors from the same affiliation, and `\AND` for starting an author block in the separated line.

2.2 Abstract and keywords

Type the abstract at the beginning of the first column. Center the word **Abstract** in 11 point bold font above the body of the abstract. Use 11 point font for the body of abstract. Every paper should include an abstract with 150-300 words.

Table 1. Summary of font style

Elements	Style in MSWord	Size in L ^A T _E X
Title	14pt Bold	\Large
Authors' Name	12pt Bold	\large
Authors' Affiliation	12pt	\large
“Abstract”	11pt Bold	\normalsize
Abstract Text	11pt	\normalsize
“Keywords:”	11pt Bold	\normalsize
Keywords itselfes	11pt	\normalsize
Section Headings	12pt Bold	\large
Subsection Headings	11pt Bold	\normalsize
Text	11pt	\normalsize

At the end of the abstract, skip a line and then type “Keywords:” (11pt bold and followed by a colon) followed by up to five (5) words that describe the focus and contribution of the paper.

2.3 Text

Begin typing the main body of the text immediately after the keywords with 11 point font, observing the two-column format as shown in this example.

2.4 Section headings

Type and label section headings in 12pt bold font. Use numbered sections, in order to facilitate cross references.

2.5 Subsection headings

Type and label section headings in 11pt bold font. Use numbered sections, in order to facilitate cross references.

2.6 Font styles

References: Citations within the text appear in bracket as [Number] such as [1] and [2]. Gather the full set of references together under the heading **References**; place the section before any **Appendices**, unless they contain references. Provide as complete a citation as possible, using a consistent format.

Appendixes: Appendixes, if any, directly follow the text and the references (but see above). Letter them in sequence and provide an informative title: **Appendix A. Title of Appendix.**

2.7 Graphics

Illustrations: Place figures, tables, and photographs in the paper near where they are first

discussed, rather than at the end, if possible. Wide illustrations may run across both columns. See Figure 1 for include an illustration.



Figure 1. Sample Image

Captions: Provide a caption for every illustration; number each one sequentially in the form: “Figure 1: Caption of the Figure.” “Table 1: Caption of the Table.” Type the captions for figures below the figures. Type the captions for tables above the tables (see Figure 1).

3 Style of Camera-Ready Manuscript

The maximum length of camera-ready manuscripts is limited up to 8 pages. All illustrations, references, and appendices must be accommodated within these page limits, also observing the formatting instructions given in the present document. **Note that DO NOT put a page number in each page.**

4 For More Information

For more information or queries complying to the submission process, e-mail yylim@jaist.ac.jp or

maekawa@ist.osaka-u.ac.jp sufficiently before the submission deadline so that alternate arrangements can be made. For help with difficulties in electronic submission or technical problems, you can contact by the above e-mail.

Acknowledgment

Thanks to XXXXXXXXXXXX. This format is a modification of KICSS2006 and IJCKS2007 style file.

References

- [1] Association for Computing Machinery. Association for computing machinery. *Computing Reviews*, 24(11):503–512, 1983.
- [2] American Psychological Association. *Publications Manual*. American Psychological Association, Washington, DC., 1983.