

Author's Guidelines for  
Final Manuscript  
Submission

1 . After your login, please select “Resubmission, Final manuscript submission, Proof corrections result” at the Top Menu.

## IEEJ Paper Management System

### Top Menu

Open New Work Window

Please take care not to make duplicated processes when you use multiple work windows.

### Paper, Technical Note and Letter Submission

Please select the Transaction or Journal you submit.

...

[Note] If you submit your paper to Transactions on Electrical and Electronic Engineering, please select "TEEE".  
e.g. If you submit your paper in the area of Fundamentals and Materials to TEEE, please select TEEE A.

### Information for Author about Submitted Papers

### Resubmission, Final manuscript submission, Proof corrections result

(1 paper(s))

### Check or Update Personal Information

### Check or Update Your Specialty Area (choice from the list)

### Check or Update Your Specialty Area (choice from the list)

### Review History

### Access History

### Change Password

Please select a menu of “Resubmission, Final manuscript submission, Proof corrections result.”

2 . Please select the appropriate process, final manuscript submission or submission withdrawal of your paper, in the following list screen.

## List of papers to be submitted

If you want to submit your manuscript, please press Submit button.  
 If you want to decline to resubmit and apply for withdrawing your paper, please press Withdraw button.  
 Also, following field is displayed to all co-authors whose ID were registered in the column of Corresponding Author ID when the paper was submitted. **In addition, please be aware that any replacement of papers and other documents would not be accepted after the submission.** Please be sure that the corresponding author is responsible for this process.  
 If you have a special request from Program Committee or IEEJ Office, please submit your manuscript until the designated deadline.

## Manuscript to be submitted

IEEJ ID	Turn	The latest date of submission	Rese
12000412	2	14 Nov 2012	Magr
<b>Type of processing</b>	Final Manuscript Submission		
<b>Special Issue</b>	Transaction A General		
<b>Title</b>	test paper submission		
<b>Type of Submission</b>	Paper	<b>Upload Deadline</b>	December 10, 2012
<b>Reviewing History</b>	1 Author: Paper Submission has been completed.:14 Nov 2012: <input type="button" value="Paper"/> 1 IEEJ Office: Confirmation of paper submission has been completed.:14 Nov 2012 1 Editor-in-Chief: TE assignment has been completed.:14 Nov 2012 1 Technical-Editor 1: AE assignment has been completed.:14 Nov 2012 1 Associate-Editor 12: Reviewers assignment has been completed.:14 Nov 2012 1 Reviewer A: Review has been completed.:14 Nov 2012 1 Reviewer B: Review has been completed.:14 Nov 2012 1 Associate-Editor 12: AE decision has been completed.:14 Nov 2012 1 Technical-Editor 1: TE decision has been completed.:14 Nov 2012:Evaluation C <input type="button" value="Result"/> 2 Author: Paper resubmission has been completed.:14 Nov 2012 2 Technical-Editor 1: AE assignment has been completed.:14 Nov 2012 2 Associate-Editor 12: Reviewers assignment has been completed.:14 Nov 2012 2 Reviewer C: Review has been completed.:14 Nov 2012 2 Associate-Editor 12: AE decision has been completed.:14 Nov 2012 2 Technical-Editor 1: TE decision has been completed.:14 Nov 2012 2 Editor-in-Chief: Final decision has been completed.:14 Nov 2012 2 IEEJ Office: Notification of final decision has been completed.:14 Nov 2012:Evaluation A <input type="button" value="Result"/> 2 Author: Final paper submission is in progress.:14 Nov 2012		
<b>Author</b>	Mr. JIRO EIBUMON	<input type="button" value="Submit"/>	<input type="button" value="Withdraw"/>

This is a deadline to submit your final manuscript.

December 10, 2012

You can confirm comments for preparation of your final manuscript by clicking this button.

When you press Submit button, submission procedure will start. When you press Withdraw button, withdrawing procedure will start.

When you submit your final manuscript, please click "Submit" button.

When you decline to submit your final manuscript, please click "Withdraw" button. Please note that once you click this button, an e-mail will be sent to IEEJ Secretary automatically.

3. When you submit your final manuscript, the following screen will be displayed. Please fill in the following form in the Final Paper Submission screen and after completion of your entry, please click “Confirm” button at the bottom of this screen.

## Final Paper Submission

1. Submit your final manuscript 2. Confirm the manuscript submission

Please submit your final manuscript by way of a compressed file using the following form. Please press Confirm button after your entry.

IEEJ ID	12000412
Title	test paper submission
Author	If you change the title of your manuscript according to the program committee, please modify the title of your paper only when you are requested to change it by the Program Committee. Mr. JIRO EIBUMON (SU0000057)
Type of Submission	Paper
Volume/Number/Section	Volume 133 Number 3 Section A
Publish Special Issue	Transaction A General
Date Received	First Submission Date: 14 Nov 2012 Resubmission Date: 14 Nov 2012
Final manuscript	<p><b>COMPRESSED FILE CHECKLIST</b> (Please store the following files in a folder to create a compressed file and upload it.)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> A set of paper data files (TeX, Word, or other files).</li> <li><input type="checkbox"/> Extended Summary data file ( TeX or Word file).</li> <li><input type="checkbox"/> (JPEG and other) Photo file for author's introduction (Not required if the photos are included in (1)).</li> <li><input type="checkbox"/> Example PDF file for publication.</li> <li><input type="checkbox"/> Example PDF file for publication.</li> </ul> <p>However, (2) and (5) are not required in the case of Letter.</p>
Corresponding Author ID	SU0000057 If you designate multi-people, please separate each personal ID with comma(,).

Please store all of the following files in a folder to create a compressed file and upload it.

(1) A set of body data files (TeX, Word or other files).

(2) Extended Summary data file ( TeX or Word file).

(3) JPEG and other photo file for author's introduction (Not required if the photos are included in (1)).

(4) Example PDF file for publication.

(5) Example PDF file for publication.

However, (2) and (5) are not required in the case of Letter.

Please confirm the content of your compressed file and tick all the check boxes.

Please change the corresponding author's ID if you need.

If you want to designate multi-people, please separate each personal ID with comma(.). E-mails about the paper will be sent to all E-mail addresses registered in IDs entered in this box.

If you are a student, please enter your advisor's ID to this box as well as your ID.

Please be sure to designate.

Please be sure to enter within 8 words in the title.

**Please answer the following questions for publication**

**Did you use the designated template for IEEJ?**  
If so, please choose Yes. --

**Please enter the abbreviated title.**  
 (within 8 words in the title)  
This abbreviated title is used for header as an index when it's published.

Please be sure to designate.

**Please choose the appropriate field.**  
Please choose only one fields. --

**Delivery address for the invoice**  
Company Name (Ex. IEEJ):  
Department (Ex. Editorial Section):  
Address:  
Postal Code/Country:  
E-mail:

Please be sure to enter. If the preferred mailing address is within Japan, please write in Japanese as much as possible.

**Contact form to IEEJ**

If you have something to inform to IEEJ, please fill out in this space.

When you click Confirm button, the transfer of files will begin. Please click once and wait for a while. If the transfer does not complete within 15 minutes, please press Confirm button again.

Please click "Confirm" button after completion of your entry.

4. Please click “Submit” button at the bottom of the screen after you confirm the registered content in the Confirmation screen.

If you want to modify the content, please back to the Submission screen using “Return” button to modify it.

## Confirm the content of Final Manuscript Submission


1. Submit your final manuscript 2. **Confirm the content of registration** 3. Complete the final manuscript submission

The information inputted is as follows.

**Please be sure to confirm the compressed file and the content you registered.**

**Please click Submit button below after you confirm.**

**If you want to correct, please click Return button below.**

IEEJ ID	12000412
Title	test paper submission
Author	Mr. JIRO EIBUMON (SU0000057)
Type of Submission	Paper
Volume/Number/Section	Volume 133 Number 3 Section
Publish Special Issue	Transaction A General
Received Date	First Submission Date: 14 Nov 2012 Resubmission Date: 14 Nov 2012
Final manuscript	 (Zip formatted, file size 285 bytes) <b>Please confirm the content.</b>
Corresponding Author	Mr. JIRO EIBUMON (SU0000057)

### Information for publication

#### Use of the designated template for IEEJ

Yes

#### Abbreviated title

test paper

#### Appropriate field

A1200:Electromagnetic Theory

#### Delivery address for the invoice

Name: JIRO EIBUMON  
Company Name (Ex. IEEJ): The Institute of Electrical Engineers of Japan  
Department (Ex. Editorial Section): Editorial & Publishing Section  
Address: 6-2, Goban-cho, Chiyoda-ku, Tokyo JAPAN  
Postal Code/Country: 102-0076  
E-mail: toko@iee.or.jp

#### Contact to IEEJ Secretary

Please confirm the registered content.

Please be aware that any replacement of papers and other documents would not be accepted after you click Submit button.

Submit

Please click “Submit” button after your confirmation.

If you want to correct your registering content, please press Return button.

Return

If you want to modify the content, please click “Return” button.

Top Menu

Logout

5. When your final manuscript submission is completed, the following message will be displayed.

## Final Manuscript Submission has been completed

1.Submit your final manuscript 2.Confirm the content of registration 3.Complete the final manuscript submission

Thank you for your submission.

The content of submission was sent via e-mail, so please confirm it.

If e-mail doesn't arrive to you, please contact IEEJ Editorial and Publishing Section (toko@iee.or.jp).

[Top Menu](#)

[Logout](#)